

Grass cutting contract.

I have prepared a draft tender document for review.

Areas that we need agreement on are:

1. Contract duration
2. Contract start date
3. Areas covered by contract
4. Scope of maintenance:
 - a. Litter
 - b. Strimming
 - c. General grass cutting
 - d. Shrub borders if appropriate
 - e. Frequency - fortnightly or monthly?
5. Level of indemnity cover – necessary?
6. How do we advertise the tender
 - a. Jungledrums
 - b. Parish magazine
 - c. Existing relationships